

## Models RCXII, RCXII-SF, BGH & RLX Installation, Operation, and Maintenance Manual



### Gravity Ventilators

#### **READ AND SAVE THESE INSTRUCTIONS**

The purpose of this manual is to aid in the proper installation and operation of fans manufactured by JencoFan. These instructions are intended to supplement good general practices and are not intended to cover detailed instruction procedures, because of the wide variety and types of fans manufactured by JencoFan.

# INSTALLATION, OPERATION AND MAINTENANCE MANUAL

## **INTRODUCTION:**

**DO NOT INSTALL, USE OR OPERATE THIS EQUIPMENT UNTIL THIS MANUAL HAS BEEN READ AND UNDERSTOOD. READ AND SAVE THESE INSTRUCTIONS FOR FUTURE USE.**

It is the responsibility of the purchaser to assure that the installation and maintenance of this equipment is handled by qualified personnel experienced in such work and equipment.

Contact your local representative should you need further information.

## **SHIPMENT AND RECEIVING:**

Prior to shipment, all fans have been thoroughly inspected and tested.

All equipment shipped from JencoFan is skidded or crated to fully comply with trucking requirements. Inspect all shipments carefully for damage. **THE RECEIVER MUST NOTE ANY DAMAGE ON THE CARRIER'S BILL OF LADING AND FILE A CLAIM IMMEDIATELY WITH THE FREIGHT COMPANY, IN THE CASE OF ANY DAMAGE.** Keep a record of all equipment received, including inspection details and date of receipt, because of the possibility of partial shipments.

If you receive damaged goods, contact your JencoFan representative for repair or replacement service.

## **HANDLING:**

Handle your equipment with caution. Some units are provided with lifting lugs or holes for easy handling. Others must be handled using nylon straps that protect the unit's coating and housing. Spreader bars should be used when lifting large parts. Roof ventilators should be lifted by using straps around the fan housing or base only. Spreader bars should also be used to avoid damage to stack caps or hoods. **DO NOT LIFT ROOF VENTILATORS BY THE STACK CAP OR HOOD.**

## **STORAGE:**

If units are stored for any length of time, they should be stored in a clean, dry location to prevent rust and corrosion. Outdoor storage is not recommended. When outdoor storage is necessary, they should be protected from the elements as best as possible. Cover the fan inlet and outlet and keep motors dry and clean.

## **INSTALLATION:**

Roof ventilators should always be mounted to a flat level, solid and rigid structure. Particular caution should be exercised when installing units on metal buildings. Be sure roofs are capable of supporting the fan(s). Roofs not supported correctly will cause vibration that could cause damage or injury.

Fans mounted off ground level should be rigidly mounted to a special platform and be placed as near as possible to, or over, a solid wall or column. Use guy wires to help secure roof units if excessively windy conditions prevail.

1. When ventilator is designed to be mounted on a curb, the curb should be securely installed prior to ventilator installation.
2. Anchor the unit securely to the curb. Anchoring through the vertical portion of the curb cap flange is recommended. Use a minimum of four lag bolts or other suitable fasteners.
3. A damper, if used, should be securely mounted within the curb or wall in a manner that allows free and unobstructed operation.

## **MAINTENANCE:**

1. Ventilators should be carefully checked at least once a year. For critical or rugged applications, a routine check every two or three months is suggested.

**WARRANTY:**

JencoFan warrants this equipment to be free from defects in material and workmanship for one (1) year from date of shipment. Any units or parts which prove to be defective and are reported during the warranty period will be replaced at our option when returned to our factory, transportation prepaid. Deterioration or wear by heat, abrasive action, chemicals, improper installation or operation or lack of normal maintenance shall not constitute defects, and are not covered by warranty. The motor is warranted by the motor manufacturer for one year. If the motor becomes defective in the warranty period, it should be taken to the nearest authorized motor service station. If this is not done, the motor manufacturer will not warrant the motor. Call the factory for instructions if authorized service station is not known. JencoFan will not be responsible for any installation, removal or re-installation costs or any consequential damage resulting in failure to meet conditions of any warranty.

**LIMITATION OF WARRANTY AND LIABILITY:**

This warranty does not apply to any such JencoFan product or parts which have failed as a result of faulty installation or abuse, or incorrect electrical connections or alterations, made by others, or use under abnormal operating conditions or misapplication of the products and parts. JencoFan will not approve for payment any repairs made outside the factory without prior written consent of its Jacksonville, Florida office. The foregoing shall constitute our sole and exclusive warranty and our sole and exclusive liability and is in lieu of all other warranties, whether written, oral, implied or statutory. There are no warranties which extend beyond the description of the page hereof. Seller does not warrant that said goods and articles are of merchantable quality or that they are fit for any particular purpose. The liability of seller on any claim of any kind, including negligence, for any loss or damage arising out of or connected with, or resulting from the sale and purchase of the products and parts covered by this proposal, acknowledgement, order or from the performance or breach of any contract pertaining to such sale or purchase, or from the design, manufacture, sale, delivery, resale, installation, technical direction of installation, inspection, repair, operation or use of any products or parts covered by this proposal, acknowledgement, order or furnished by seller shall, in no case exceed the price allocable to the products or parts thereof which give rise to the claim and shall terminate one (1) year after the shipment of said products and parts.

In no event, whether as a result of breach of contract, or warranty or alleged negligence, defects, incorrect advice or other causes, shall seller be liable for special or consequential damages, including, but not limited to, loss of profits or revenue, loss of use of the equipment or any associated equipment, cost of capital, cost of substitute equipment, facilities or services, downtime costs, or claims of customers of the purchaser for such damages. JencoFan neither assumes nor authorizes any persons to assume for it any other liability in connection with the sale of its fan products and parts. Some states do not allow the exclusion or limitation of incidental or consequential damages, so all of the above limitations or exclusions may not apply to you.

**SAFETY ACCESSORIES WARNING:**

The responsibility for providing safety accessories for equipment supplied by JencoFan is that of the installer and user of this equipment. JencoFan sells its equipment with and without safety accessories, and accordingly it can supply such safety accessories upon receipt of order.

The user, in making its determination as to the appropriate safety accessories to be installed and any warning notices, should consider (1) the location of the installation, (2) the accessibility of employees and other persons to this equipment, (3) any adjacent equipment, (4) applicable building codes, and (5) requirements of the Federal Occupational Safety and Health Act.

Users and installers of this equipment should read "RECOMMENDED SAFETY PRACTICES FOR AIR MOVING DEVICES" which is published by Air Movement and Control Association, 30 West University Drive, Arlington Heights, Illinois 60004.